

Project Funding Guidance Notes – 2018-19

Project Funding is available to schools and other groups within the local authority area providing music opportunities for young people. A limited sum of money is available for innovative, energising and creative music projects, providing a lasting legacy for young people aged 5-18yrs, across the city.



The fund is capped at £2,000 per project and this can be used as match funding for larger projects with an outline budget.

Projects need to identify with one or more of our core or extension roles:

Core Roles

Ensure that every child aged 5 – 18 has the opportunity to learn a musical instrument (other than voice) through whole-class ensemble teaching programmes for ideally a year (but for a minimum of a term) of weekly tuition on the same instrument.

Provide opportunities to play in ensembles and to perform from an early stage

Ensure that clear progression routes are available and affordable to all young people

Develop a singing strategy to ensure that every pupil sings regularly and that choirs and other vocal ensembles are available in the area

Extension Roles

e) Offer CPD to school staff, particularly in supporting schools to deliver music in the curriculum

f) Provide access to large scale and/or high quality music experiences for pupils, working with professional musicians and/or venues. This may include undertaking work to publicise the opportunities available to schools, parents/carers and students.

Project Funding - EVALUATIONS

The Peterborough Music Hub team will evaluate and decide whether to make the award. The team will aim to return a decision within six weeks. However, in some circumstances it might be necessary to ask for further information. Applications need to be submitted via email. Forms are available to download.

In determining whether or not to provide grant funding for a project application, the Music Hub will decide how the application promotes the aims and objectives of Peterborough Music Hub and in particular the extent that the following criteria are met:

Priority/Criteria – (see application form)

Delivery of the core roles

Delivery of the extension roles

Promoting inclusion

Level of reach

Identified additional funding streams/in-kind funding

Working in partnership with other groups

Project Funding - GENERAL NOTES FOR APPLICATIONS

Projects should offer excellence, clearly reinforcing Core and Extension roles.

No funding is available for instruments.

Applications should be submitted electronically (using the form included on the website).

We cannot fund projects that have already started.

There is a cap on Project Funding bids and all awards will be limited to a maximum of £2,000.

All organisations working with Peterborough Music Hub must agree to the terms in the standard partnership agreement document. Completion of our Project Profile Form, Project Monthly Update Form (if applicable) and Project Evaluation Form (Final) will be required at the end of the project.

Project Funding - DEADLINE and NOTIFICATION PROCESS

This is now a rolling programme and we will assess monthly on application. The fund is limited and we will aim to distribute the funding evenly throughout the year.

The named person, representing the organisation on the application form, will be notified of the outcome of this consideration as soon as possible depending on the date of the next meeting of the Music Hub team.

Please note that on some occasions, funds for successful bids will be paid in two parts – with the balance paid on completion of the evaluation documentation.

All organisations who receive funding as a result of their application must adhere to the standard terms and conditions.

If you have any queries please email – musichub@peterborough.gov.uk

We look forward to hearing from you.

