

PMH SHARED/GROUP LESSON - BURSARY APPLICATION FORM 2018-19
FOR SCHOOLS/TEACHERS TO COMPLETE

- PMH Shared/Group lesson Bursary Awards open to all Peterborough Schools with students that have financial need.
- They are designed to allow pupils to experience instrumental lessons at the very early stages of learning that they would not otherwise be able to afford. This may be as a continuation of Whole Class Instrumental Teaching (WCIT) or at another point in their school life.
- Groups must:
 - Be 2+ students for a lesson (maximum group numbers should be discussed with the instrumental teacher).
 - Be comprised of students with financial need including Free School Meals, Pupil Premium, other more specific needs that should be explained on the form. SEND lessons will also be considered
- It is important to complete all the form. All information will be treated in the strictest confidence From time to time PMH may be asked to give information to grant-giving bodies about students receiving bursary support. This information is given in such a way as to disguise the identity of the students.
- The amount of money available for bursaries is limited. Thus they are awarded on a case by case basis, depending on means, taking into account all the information provided on the form including any support the school is also able to offer.
- Forms must be received **as soon as possible** to allow prompt start of lessons.
- Continued bursary support is dependant on the student's attendance, behaviour and progress. The progress of all recipients is monitored by the Instrumental Teacher and at any time funding may be withdrawn.
- Any students who are taking instrumental lessons under this scheme will be eligible for a free place at the Peterborough Centre for Young Musicians (PCYM). Literature will be provided to advertise this to students/parents.
- Pupils who progress well and require individual lessons rather than a shared lesson will need to apply for an individual lesson bursary that is means tested (Separate form).
- Shared/Small group lessons will be automatically eligible to an annual renewal of the bursary subject to:
 - Adjustments to the bursary figure in line with funding available and cost rises in line with inflation.
 - The school's continued agreement.
 - Annual renewal of evidence/confirmation by the school of the pupil's financial need.
 - The pupil's continuation of lessons.
 - The pupil making satisfactory progress in their lessons. This will be based on a report from the teacher at the end of each academic year.

- The final decision is at the discretion of the Schools Manager of PMH and may not be appealed against.

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| Instrument(s) | |
| Number of Groups | |
| Number of students in each group | |
| Names of Students | |
| Age/Year Group of Students | |
| Instruments needed from PMH Instrument Loan Scheme? | |
| Financial/Need Situation (e.g. Pupil Premium, Free School Meal, other more specific situations including SEND) | |
| Amount requested from PMH | |
| Schools contribution (if a school is able to contribute along side PMH, There may be the possibility of offering more lessons to accommodate more students) | |
| Additional Information | |
| Head Teachers Name | |

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| Head Teacher Signature/Date | |
| Music Coordinator Name | |
| Music Coordinator Signature/Date | |