

PMH - INDIVIDUAL LESSON - BURSARY AWARDS 2023-24
GUIDELINES FOR APPLICANTS (TO BE COMPLETED BY PARENTS/GUARDIANS)

1. PMH Individual lesson Bursary Awards are means tested and open to all Peterborough School students who can demonstrate real financial need.
2. It is important to complete all the form. All information will be treated in the strictest confidence. From time to time PMH may be asked to give information to grant-giving bodies about students receiving bursary support. This information is given in such a way as to disguise the identity of the student.
3. If any information given on this application form is found to be deliberately incorrect or misleading, or relevant information has been withheld, you will be liable to pay back any fees that were paid on your behalf.
4. The amount of money available for bursaries is limited. Thus they are awarded on a case by case basis, depending on means, taking into account all the information provided on the form. As a guide, we will be unable to offer financial assistance to any family whose income comes to an amount above the threshold of c.£34,200 per year (the average UK salary, according to the National Office of Statistics). Priority will be given to those whose children are receiving Free School Meals.
5. Supporting information must be submitted with the application, e.g. P60(s) for your latest benefit statements etc., or, if you are self-employed, recent accounts. Income details must be gross (i.e. before tax is deducted). **Please do not submit originals.** Upon application, you may be asked to provide further information if anything is unclear.
6. Forms must be received **as soon as possible (musichub@peterborough.gov.uk)**. If an application is unsuccessful, payments for the sessions already attended will be invoiced for.
7. Please note that the **maximum** amount awarded does not normally completely cover the fees, and you will be notified of your parental contribution.
8. Continued bursary support is dependant on the student's attendance, behaviour and progress. The progress of all recipients is monitored by the Instrumental Teacher and at any time funding may be withdrawn.
9. Awards will either be paid to the school (to arrange payment to teacher etc) or, if a Hub affiliated teacher, the teacher will be paid by the hub directly.
10. The final decision is at the discretion of the Schools Manager of PMH and may not be appealed against.

PCYM BURSARY APPLICATION FORM

Please complete all parts of this form and return to the office by **AS SOON AS POSSIBLE**

Part 1 – Information about the child			
Full Name			
School			
Date of Birth		Age	
Instrument(s)			
Does your child receive Free School Meals			
Does your child receive Pupil Premium funds at school?			

Part 2 – Information about the child’s parents or guardians	
Name of Mother/guardian/carer	
Mother Employed or Unemployed	
If Employed, profession	
Name of Father/guardian/carer	
Father Employed or Unemployed	
If Employed, profession	
Marital status	
Address	
Email Address	
Contact Number	

Names & ages of other children/dependents living in the household <i>(Please complete in full as the number of dependents is used to calculate your eligibility)</i>	
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Part 3 – Parents’ Income

Please complete all relevant sections below showing GROSS income from all **taxable** sources, **before deduction of tax**, for the last financial year.

Earned Income	Mothers	£
	Fathers	£
Benefits in Kind	Mothers	£
	Fathers	£
Pension Income	Mothers	£
	Fathers	£
Occupational Pensions received		£
ALL Social Security Benefits received <i>(e.g. Housing Benefit, Council Tax Benefit, Disability Allowance, Working Tax Credits, Jobseekers Allowance, Pension Credit, Universal Credit, and Child Benefit. Include child benefit for ALL children in household)</i>		£
Income from Property (e.g. rental income)		£
Building Society Interest received (GROSS)		£
Other investment income (GROSS)		£
Child Support or Maintenance Allowance received		£
Any other income not included above		£
DEDUCT any Child Support or Maintenance made by you		£

TOTAL INCOME	£
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Part 4 – Verification
You must provide documentary evidence of your income or we will be unable to consider your application for support. Please list the documentary evidence that you are providing, e.g. P60(s), Benefits information, a copy of your last self-assessment return or a copy of your relevant business accounts.

Part 5 - Funding

How much funding, either from yourself or from other sources (employers, grandparents etc) do you expect to be able to contribute towards the fees? (Please note, this is not an indication or guarantee of the balance that you will be asked to pay)	£
Please list the other funding providers you have applied to. (This may include school subsidies/match funding)	
Potential Bursaries to apply for: <ul style="list-style-type: none"> ● Further Music Bursary Search: https://www.helpmusicians.org.uk/creative-programme/funding-wizard ● https://www.cardiffviolins.co.uk/music-trusts/ ● https://grants-search.turn2us.org.uk/?_ga=1.122680651.1736799164.1488376194 ● http://wrightsontrust.co.uk/ ● http://www.a-y-m.org/how-we-help/getting-the-support-you-need/ ● http://www.futuretalent.org/index.php/how-we-can-help-you/ 	
Please give us any other information you consider relevant	

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Part 6 – Declaration

Both parents/Carers (where appropriate) must sign the following declaration. Failure to do so will delay or invalidate your application.

I/We declare that to the best of my/our knowledge and belief, all the particulars here submitted are true and contain a full statement of my/our income from all sources during the periods shown.

Father/Guardian Signature		Date	
Mother/Guardian Signature		Date	

Please complete and return ASAP